

**TWIN CITY AREA TRANSPORTATION AUTHORITY
Board Meeting**

September 24, 2024

I. Welcome and Opening:

1. Call to Order: The meeting of the Twin City Area Transportation Authority Board of Directors was held at the Benton Harbor City Hall Building, 200 E. Wall Street, Benton Harbor, MI 49022, on Tuesday, September 24, 2024.

2. Roll Call of Persons Present:

Spencer Nesbitt, Vice Chair
Virgil Hatcher, Member
Daryl Jackson, Member

A quorum was established, and Board Vice Chair Spencer Nesbitt called the meeting to order at 5:30 p.m.

3. Approval of Agenda: Board member Virgil Hatcher made a motion to approve the agenda, second by Board member Daryl Jackson, and the Board unanimously approved the agenda.

4. Finance Committee Report: None

5. Human Resource Committee Report: None

6. Approval of June Minutes: Deputy Director Tressa Greschak advised should be August minutes. Roll call. The Board unanimously approved the August 13, 2024 minutes.

II. Finance Updates:

1. Zoom presentation of financial report by Kevyn Kozumplik. Brief overview of Board draft financials of TCATA through August 31, 2024.

- Balance sheet and profit and loss
- Vendor accounts payable

No questions. Vice Chair Spencer Nesbitt made a motion to accept the Finance Updates, second by Board member Virgil Hatcher, and the Board unanimously approved the motion.

III. Director Updates:

1. Triennial Review Update: Presented by Interim Executive Director Todd Shurn and Deputy Director Tressa Greschak. Findings down to 9 out of 27.

2. Vehicle Updates: 2021 vehicle engine fire under investigation. Received two new chauffer vehicles, third on the way; all have side lifts.

Questions: Accident on bridge with a driver - passengers on board.

3. Ridership for August: Total of 11,517 riders.

Questions: Regarding breakdown of total. Purpose for data. From PC Trans. No new system for gathering data.

4. Fuel Report: Nicholas Fort advised fuel reported in gallons: gasoline/propane.

Questions: How is electric vehicle's usage computed. No current system. Compare electric bills. Price per KW. Can use mileage. Which is more economical. Will compare during the winter months. Interim City Manager Alex Little comments regarding EV chargers for City. Possible special rate for TCATA chargers. Presently using federally funded charger with credit cards.

IV. Old Business: None

V. New Business:

1. Human Resources Updates: Deputy Director Tressa Greschak address hiring of

new drivers; update to motor vehicle manual; criminal background checks.

Questions: Regarding present drivers checked. Discretion used for previously hired drivers. Medical records (diabetes, color blindness, etc). CDL drivers have to do mandated State physicals. Discussions had in safety committee meeting regarding implementing same for chauffer drivers since no state of federal regulations. Role of HR in hiring new Director. Presently in early stages. Not being handled by HR. Other options. Will keep board in loop.

Vice Chair Spencer Nesbitt made a motion to accept Human Resources Updates, second by Board member Virgil Hatcher, and the Board unanimously approved the motion.

VI. Chair's Report: None

VII. Public Comments: None

VIII. Adjournment: With no further business, Board member Virgil Hatcher made a motion to adjourn the meeting, seconded by Board member Daryl Jackson, and the meeting was adjourned at 6:14 p.m.

Attested:

Spencer Nesbitt
Vice Chair

Daryl Jackson
Acting Secretary